



For office use only
 Employee I.D. No. _____ Position: _____ Start Date: ____/____/____
 Training Academy Class Date ____/____/____ Site Location _____

Application for Employment

(Please Print)

Securalex is an equal opportunity employer. We do not discriminate on the basis of an applicant's or employee's age, sex, color, race, creed, national origin, religion, marital status, political belief, or disability, citizenship or any other status protected by law.

Date: ____/____/____

I. Personal Information

Name: Last _____ First _____ Middle _____

Present Address: City _____ State _____ Zip Code _____

Permanent Address (if different than above): City _____ State _____ Zip Code _____

Social Security Number _____ (area code) Telephone No. _____ (area code) Pager No. _____

Please list any other name or alias that you have used that we would need to know in order to check your work history or references:

Are you legally eligible for employment in the United States? Yes No **(If hired, you will be required to provide proof of your identity and legal right to work in this country.)**

Have you ever been convicted of or plead guilty or nola contendre (no contest) to a felony or misdemeanor? Yes No If yes, please explain: _____
 (Applicant is not obligated to disclose sealed or expunged records of conviction or arrest.)

Position Applied For: _____

1. How were you referred to Securalex? _____

2. Have you applied for employment with Securalex before? Yes No. If yes, date: _____

3. Have you worked for Securalex in the past? Yes No. If yes, dates employed: _____

4. Job Duties: _____ Reason for leaving: _____

5. Do you know anyone currently working for Securalex? Yes No If yes, please state name and relationship: _____

6. Do you have a 20-HOUR TRAINING CERTIFICATE? Yes No

7. Do you have PERMANENT EMPLOYEE REGISTRATION CARD (PERC)? Yes No

8. Do you have reliable transportation to get to and from work? Yes No

9. Do you have a valid Drivers License? Yes No

II. Educational History

	School Name/Location	Years Completed	Degree or Diploma
Elem/Jr. High	_____	_____	_____
High School	_____	_____	_____
College	_____	_____	_____
Tech. Training	_____	_____	_____
Other	_____	_____	_____

III. Employment Record *Please include all employment for the last five years. Use a separate sheet to list additional employers.*

1. _____
 Company Name (Current or Most Recent Employer) _____ Position Held _____ Wage/Salary _____

 Address _____ Dates Employed: _____ From _____ To _____

 Manager / Supervisor _____ (area code) Telephone No. _____

 Reason For Leaving _____

2. _____
 Company Name _____ Position Held _____ Wage/Salary _____

 Address _____ Dates Employed: _____ From _____ To _____

 Manager / Supervisor _____ (area code) Telephone No. _____

 Reason For Leaving _____

3. _____
 Company Name _____ Position Held _____ Wage/Salary _____

 Address _____ Dates Employed: _____ From _____ To _____

 Manager / Supervisor _____ (area code) Telephone No. _____

 Reason For Leaving _____

NOTE: We will contact your current and former employers unless you specifically list them below and give us a reason why we should not contact them:

 (Employer's Name) _____ Reason _____

 (Employer's Name) _____ Reason _____

IV. References *Please provide three references who are not family members or relatives.*

1. _____
 Name Address

Telephone Years Known Occupation

2. _____
 Name Address

Telephone Years Known Occupation

3. _____
 Name Address

Telephone Years Known Occupation

VI. Work Availability

1. If your application receives favorable consideration, when will you be available to begin work? _____,
2. Please check the shifts that you are available for work Days Afternoons Midnights
3. Can you work on Sunday? Yes No Can you work on Saturday? Yes No Can you work on Holidays? Yes No
4. Are you applying for Full-Time work or Part-Time work
5. Do you have any objection to working overtime? Yes No
6. Can you work overtime without prior notice? Yes No
7. Can you travel if required by this position? Yes No

VII. Salary / Hourly Rate Requirements

If your application receives favorable consideration, what salary/hourly rate would you require? \$ _____ per _____

VIII. Drug Free Statement

I, _____ understand that the use or possession at any time of any illegal drug or controlled substance is a direct violation of the law. I agree as a condition of employment, never to use or possess any illegal drug or controlled substance, including but not limited to marijuana, cocaine (coke) or synthetic drugs.

Signature Date

IX. Driver's License Requirements

I, _____, acknowledge and understand that all employees of Securatem who operate motor vehicles as part of their assigned duties are required to maintain a driver's license that is valid within the state of residence. I further understand and agree that following the acceptance of employment, Securatem will from time to time conduct periodic or random driver's license checks with the Department of Motor Vehicles. In the event that any such check results in evidence of a suspended, revoked or otherwise invalid driver's license, or the records check reveals a conviction for driving under the influence of alcohol or drugs, reckless driving or driving without insurance, the company may at its sole discretion require my transfer to a non-driving assignment, or it may invoke disciplinary action up to and including termination.

I further understand and agree that I have a continuing obligation to Securatem, the client company and to any third party to report any conviction for driving under the influence of alcohol or drugs, reckless driving, driving without insurance and/or any other traffic violation that results in the suspension or revocation of my driver's license.

This affirmative obligation to report must be accomplished upon arrival to work on the first tour of duty following the conviction of any of the above-mentioned offenses and/or any conviction of any traffic offense that results in the suspension, or revocation of my driver's license. The obligation to notify Securatem shall be done in written form and this document shall be tendered to my immediate supervisor and then forwarded on to the personnel department. The failure to provide such notification shall result in disciplinary action, up to and including termination.

Signature Exp. Date Driver's License Number State Issued

VII. AUTHORIZATION

I understand that if I am hired by Securatem, I will be required to present documents confirming my identity and my legal right to work in the United States. I understand that my employment will be terminated if I cannot provide such documentation within three days of hire.

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient reason for refusal to hire, or dismissal if employed, no matter when discovered by Securatem.

I understand that if I am offered employment it will be contingent upon my passing a background check. I authorize Securatem to thoroughly investigate all statements contained in my application, resume, or employee statement and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to Securatem, without giving me prior notice of such disclosure. In addition, I release Securatem, any former employers and all references listed above, from any claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during the interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will," not for a fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. I further understand that no representative of the Company has the authority to make any assurances to the contrary.

I understand and agree that any offer of employment is contingent upon my passing a medical examination and drug test before starting work. I consent to such examinations and tests, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I further understand that if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that filling out the form does not indicate there is a position open and does not obligate Securatem to hire me. If hired, I agree to abide by all Securatem work rules, policies and procedures. Securatem retains the right to revise its policies or procedures, in whole or part, at any time.

Date Signature